

FARTHINGHOE PARISH COUNCIL  
 Minutes of the Annual General Meeting  
 Held on Wednesday 14 May 2025 at 7.00pm at The Village  
 Hall



Councillors present                      Cllr Mick Morris (Chair) (MM)  
    Cllr Barry Willett (BW)  
    Cllr Trevor Jarvis (TJ)  
    Cllr Sophie Nobes (SN)  
    Cllr David Chidwick  
    Cllr Tom McCulloch  
    Mr David Weston (Clerk) (DW)

Apologies: Cllr Sophie Nobes

ITEM		ACTION
25/085	<b>To elect a chair for 2025-2026.</b> Cllr Morris: Proposed Cllr Willett, Seconded Cllr Jarvis It was <b>resolved</b> unanimously that Cllr Morris was elected Chair for 2025-2026.	
25/086	<b>To receive the Chairs Declaration of Office.</b> Cllr Morris signed the Declaration of Office.	
25/087	<b>To elect a vice-chair for 2025-2026</b> Cllr Willett: Proposed Cllr Jarvis, Seconded Cllr Morris It was resolved unanimously that Cllr Willett was elected Vice-Chair for 2025-2026.	
25/087	<b>To receive the declarations of office and service of summons.</b> All Councillors present accepted their declarations of office and service of summons.	
25/089	<b>To receive and approve apologies for absence.</b> Cllr Sophie Nobes	
25/090	<b>To receive declarations of interest under the Council’s Code of Conduct related to business on the agenda.</b> (Members should disclose any interests in the business to be transacted and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.)  None declared	
25/091	<b>Public participation session</b> (members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting).  One parishioner was present , no points raised	
25/092	<b>To agree and adopt documents for 2025-2026.</b> It was <b>resolved</b> unanimously to adopt the following documents and policies for 2025-2026. 092/1 Standing Orders v1.0 May 2025 092/2 Code of Conduct v 1.0 May 2025 092/3 Financial Regulations v1.0 May 2025 092/4 FPC Risk Assessment 2025-2026 092/5 FPC Asset Register 2025-2026	

25/093	<p><b>To receive and approve for signature the minutes of the meeting held on 9 April 2025</b></p> <p>It was <b>resolved</b> that the minutes of were taken as read. They were signed by the Chairman and were adopted as approved.</p>																			
25/094	<p><b>To Consider any matters arising not covered in the main agenda.</b></p> <p>There were no matters arising</p>																			
25/095	<p><b>To review any correspondence received since 2025 requiring action.</b></p> <p>There was nothing to review</p>																			
25/096	<p><b>WNC Councillors Updates</b></p> <p>No councillors present or report received.</p>																			
25/097	<p><b>Bypass update</b></p> <p>It was confirmed that the report into A422 interim mitigation measures had been requested from Nick Henstock (WNC Highways) to be made available prior to the next meeting in June 2025 and that he had conformed he would attend the parish council meeting in July to discuss the report.</p>																			
25/098	<p><b>To consider financial matters from the RFO:</b></p> <p>098/1 To receive the financial report for April 2025 It was <b>resolved</b> that the financial report for April 2025 was presented and was duly approved.</p> <p>098/2 To approve bills for payment It was <b>resolved</b> to pay the following bills:</p> <table border="0"> <tr> <td>Bank Charges</td> <td>£6.00</td> </tr> <tr> <td>Confidential Expenses (May)</td> <td>£334.22</td> </tr> <tr> <td>HMRC (May)</td> <td>£77.20</td> </tr> <tr> <td>Texprep (inv 27377)</td> <td>£76.50</td> </tr> <tr> <td>Jon Hampson</td> <td>£205.00</td> </tr> <tr> <td>Forde and McHugh</td> <td>£2,886.00</td> </tr> <tr> <td>TexPrep (inv 27423)</td> <td>£66.30</td> </tr> <tr> <td>Forde and McHugh</td> <td>£192.00</td> </tr> <tr> <td>Direct Debits</td> <td>£108.36</td> </tr> </table> <p>It was resolved to seek another quote for the annual insurance. If no other competitive quote was found it was resolved to pay Zurich Insurance (existing supplier) £993.17.</p> <p>098/3 To agree new signatories for the bank accounts. It was <b>resolved</b> to add Cllr Jarvis as a bank account signatory. Former Cllrs Grant and Harrison to be removed.</p> <p>098/4 To receive an update on Copse Lodge Community Fund The parish Council have so far agreed to support applications from the village hall for their solar panel system and storage container and the purchase of smart boards for the village school.</p>	Bank Charges	£6.00	Confidential Expenses (May)	£334.22	HMRC (May)	£77.20	Texprep (inv 27377)	£76.50	Jon Hampson	£205.00	Forde and McHugh	£2,886.00	TexPrep (inv 27423)	£66.30	Forde and McHugh	£192.00	Direct Debits	£108.36	<p>DW</p> <p>DW</p> <p>DW</p>
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25/099	<p><b>Communication with Parishioners and Website</b></p> <p>Cllr Nobes to provide an update at the next meeting.</p>	SN																		
25/100	<p><b>To determine and note responses to recent planning applications</b></p> <p>There was nothing to note</p>																			

<b>25/101</b>	<b>Anaerobic Digester Evenley</b> Cllr Morris reported that there were comments being added to the planning portal weekly. No date has been set for the Planning Inspectorate Meeting.	
<b>25/102</b>	<b>To discuss highways matters.</b> 102/1 Crumbling drain repairs A422. It has broken again and is scheduled for a major repair. Cllr Morris will chase Cllr Breese for an update when this is scheduled. Cllr Willett to report the issue again on fixmystreet. 102/2. Street light repairs. The lamp standard damaged in the RTC in 2024 is now fully working. The lamp permanently on in Baker Street has been repaired. <b>DISCHARGE</b>	<b>MM/BW</b>
<b>25/103</b>	<b>Childrens' Playpark</b> It was resolved to seek advice on replacing the bark with rubber matting. Clerk to speak to H&S inspector, check with insurance for their requirements.	<b>DW</b>
<b>25/104</b>	<b>Co-option of a Councillor to fill vacancy</b> Two candidates have expressed an interest. Clerk to email both asking them to attend the June meeting where the co-option process would involve a short presentation from both, followed by a Q&A session. The council will then vote.	<b>DW</b>
<b>25/105</b>	<b>Defibrillator monitoring and training</b> The regular checks are up to date. The Village hall is rescheduling the training that was planned.	
<b>25/106</b>	<b>Village Hall</b> No reports have been received.	
<b>25/107</b>	<b>Asset of Community Value</b> The clerk will speak to the school to agree a further application.	<b>DW</b>
<b>25/108</b>	<b>Annual Parish Meeting 23 April 2025 De-brief</b> Nothing to report, attendance was disappointing.	
	<b>Discussion for agenda items next month and items to note</b> Clerk Vacancy. It was suggested that the clerk will email surrounding clerks to seek expressions of interest in the forthcoming vacancy.	<b>DW</b>

The meeting closed at 8.32pm.

The next meeting will take place on Wednesday 11 June 2025 at 7.00pm.

2505 FPC FINANCIAL REPORT REVISED

<b>Farthinghoe Parish Council Financial Report to 30 April 2025</b>	
<b>Bank Statements on 30 April 2025</b>	<b>£26,676.74</b>
Current Account	£13,365.93
Savings Account	£13,310.81
Un-presented payments from April 2025 meeting	£0.00
<b>ACTUAL FINANCIAL POSITION on 30 April 2025</b>	<b>£26,676.74</b>
<b>Monies Held on Behalf of Village</b>	
PLAYPARK FUND POSITION on 30 April 2025	£463.83
DEFIBRILLATOR FUND POSITION on 30 April 2025	£154.54
<b>Monies Ring-fenced as Reserves on 30 April 2025</b>	
Precept Reserves (for Parish Elections)	£1,500.00
CALC recommended reserve (approximately 50% of precept)	£7,100.00
<b>Parish Council Fund Position on 30 April 2025</b>	<b>£17,458.37</b>
<b>Parish Council Fund bills to be agreed:</b>	
Bills for Payment in May 2025	
Bank Charges	£6.00
Confidential Expenses (May)	£334.22
HMRC (May)	£77.20
Zurich Insurance	£993.17
Texprep inv 27377	£76.50
Jon Hampson Inv 2025/01	£205.00
Forde & McHugh Inv 33211	£2,886.00
TexPrep inv 27423	£66.30
Forde & McHugh inv 33271	£192.00
Direct Debits due in May 2025	£108.36
<b>Total Payments for May 2025</b>	<b>£4,944.75</b>
<b>Parish Council Fund Position on 14 May 2025</b>	<b>£12,513.62</b>
<b>Financial Transactions in April 2025</b>	
Urgent Payments made since the meeting in April 2025	£0.00
All payments out in April 2025	£1,285.60
Receipts in April 2025 (precept)	£7,103.50
Playpark Fund Bills in April 2025	£0.00
Defibrillator Bills in April 2025	£0.00
<b>VAT to be claimed 2025/2026</b>	<b>£568.20</b>

2505 FPC CORRESPONDENCE LIST

Date circulated	Received From	Correspondence from 6 April 2025-11 May	Circulated by
08-Apr	MM	email to WNC highways	DW
09-Apr	JG	Bark prices	JG
09-Apr	MM	700 Houses at Brackley	MM
19-Apr			
11-May		Friday update	DW
23-Apr	ACRE	Monthly update	DW
11-May	MM	email to WNC Cllrs	MM
11-May	WNC	Town and Parish briefing	DW